# FORM 5: APPLICATION FOR SALES TAX AND CUSTOMS DUTY EXEMPTION ON GOODS AND COMMODITIES

Ref.no.:………………………………………………………………. Date:…………………………………………………………………

**1. Applicant Details**

Name

:

TPN/CID No. :

Address :

Contact No. :

**2. Details of exempt organization/projects**

Name

:

TPN/Entity No. :

Address : Source of funding :

**3. Purpose of import/purchase (Please tick)**

□ Bhutanese Organisation/Agency

□ Foreign Diplomatic Mission

□ International organization

□ Privileged personal/individual

□ Project □Manufacturing unit

□Service unit

**3. Type of import/purchase (Please tick)**

□Plant & Machinery □Equipment

□ Motor Vehicle □Raw Materials

□General Goods & Commodities

□Personal Effects

□Others

**5. Country of origin of goods (Please tick)**

□Bhutan

□India

□Third Country

:

□Entry Point to Bhutan :

**7. Import/Purchase Details**

**6. Supplier’s Details**

Name : Address : Invoice No. :

Invoice Date :

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SL. No.** | **BTC Code** | **Commodity Description** | **Unit** | **Quantity** | **Currency** | **Value** |
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**Note:**

1. Details of import/purchase must be entered as per Performa invoice/bills
2. Following documents must be enclosed and should bear ref.no., date of application, name/signature of the applicant.
   1. Letter of Undertaking 1 affixed with legal stamp
   2. Signature declaration form affixed with legal stamp
   3. Authorization letter affixed with legal stamp in case of third-party applicant
   4. Bill of Quantity (BOQ) in case of project related import/purchase

**(Signature of Applicant)**